

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
412-443-1746

2023 AUTHORITY BOARD

John Hertzler, President (2026)
James Vitale, Vice President (2028)
Thomas Weaver, Secretary/Treasurer (2024)
Mark Scappe (2025)
William Kammerer (2027)

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

**SEPTEMBER MEETING MINUTES
Tuesday, September 5, 2023**

The Moon Transportation Authority (MTA) Board of Directors met on Tuesday, September 5, 2023, at 6:00 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

Mark Scappe - Present
John Hertzler – Excused
Tom Weaver – Excused
William Kammerer - Present
James Vitale – Present

Also in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin Henry, Esq., Mills & Henry
Todd Alexander, Esq., Mills & Henry
David Toal, The Toal Law Firm
Joe Rusiewicz, TranSystems
Mike Hnat, TranSystems
Nate Hokenbrough, Larson Design Group
Glen and Pamela Cobb (Residents, 134 South Patton Drive)

Call to Order

Mr. Vitale, in Mr. Hertzler’s absence, opened the meeting at 6:01 p.m.

Roll Call

Mr. Vitale conducted roll call. Mr. Scappe and Mr. Kammerer were present. Mr. Hertzler and Mr. Weaver were excused.

Approval of Minutes

Motion by Mr. Scappe to approve the Minutes for the regular meeting of August 2023. Second by Mr. Kammerer. Motion passed 3-0.

Financial

a. Payment of July/August 2023 Invoices

Ms. Colosi presented Revenues and Expenditures (RnE) for July/August 2023. She noted that MTA received revenues in August consisting of a Township tax diversion for University Centre of \$9,913.52 and the second reimbursement from Allegheny County's GEDTF grant program for expenditures of \$86,904 for Montour Run-Marketplace Final Design. Expenses for the month of August reported by Ms. Colosi were \$239,723.75, half of which was the semi-annual loan payment to PNC.

Motion by Mr. Scappe to pay July/August 2023 invoices as submitted by the Executive Director. Second by Mr. Kammerer. Motion passed 3-0.

b. 2023 Budget and Cash Flow Update

Ms. Colosi said she has been monitoring MTA's budget closely over the past month due to the timing of MTA's LERTA RAP revenues and range of project expenses. She reported that Board members are in consensus about continuing to move Stevenson Mill Connector (SMC) forward in addition to completing final design of Rouser Road Connector and final design Montour Run-Marketplace Reconstruction and holding work on final design of Business I-376/University Boulevard (Offsites project). Board members agreed to re-evaluate the situation and reconsider other strategies through the end of the calendar year.

Ms. Colosi also explained the MTA is holding about \$100,000 too much in its Debt Service Reserve, an account required by PNC to ensure one-year's payment of the PNC loan. Ms. Colosi reported that she sent a request to PNC's loan administration department to recalculate the Debt Service Reserve amount so that MTA can reduce the amount being held commensurately with the amount required. PNC had not responded yet with results of the recalculation.

c. PNC Bank Signature Cards

Because MTA elected new officers last month, PNC requires an MTA resolution to identify the new officers and approve signatory revisions related to MTA's bank accounts. Ms. Colosi reported that Mills & Henry reviewed PNC's requirements and resolution and recommended approval.

Motion by Mr. Scappe approving the resolution of Moon Transportation Authority's new officers – President John Hertzler, Vice President James Vitale, and Secretary/Treasurer Thomas Weaver - as signatories for PNC Bank accounts. Second by Mr. Kammerer. Motion passed 3-0.

Project Updates

a. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)/Offsites

Joe Rusiewicz, TranSystems' project engineer, gave a brief update on the projects. Final Design

for RRC is nearly complete, which is the same status as the previous month. The Board directed TranSystems to complete the right-of-way plan, which will permit conversations with property owners and scheduling of the final public meeting for the project.

Mr. Rusiewicz reported that he and his team are working on the H&H (hydrologic and hydraulic) Plan, drainage and stormwater permitting for SMC Final Design. TranSystems is re-evaluating stormwater and costs relative to information about a new development concept for Stevenson Mill Road. Mr. Kammerer inquired whether there was any update or progress on Pittsburgh Regional Transit's (PRT) interest in developing its underutilized, dilapidated and nuisance park-and-ride lot. Ms. Colosi reported there hasn't been any recent contact with PRT.

b. Marketplace District Improvements

Mr. Hokenbrough, Larson Design Group's project manager, provided an update on Marketplace District efforts. First Mr. Hokenbrough updated the Board on status of the Scoping Field View (SFV) meeting minutes by summarizing that PennDOT District 11 has not yet approved the SFV submission from mid-June. According to Mr. Hokenbrough, District 11's project manager instructed LDG to submit any plans that are ready to PennDOT for their review. LDG, as such, is preparing to submit Line & Grade plans to District 11. Mr. Hokenbrough also reported that his team is updating the construction cost estimate of Montour Run-Marketplace Reconstruction and will submit it to Ms. Colosi for review. Mr. Hokenbrough and the Board had a brief discussion on Montour Run stormwater runoff and the pipe under Montour Run Road.

On an unrelated note, Ms. Colosi reported that Prism at Diamond Ridge, the 396-unit apartment complex on Marketplace Boulevard, is 50 percent occupied and recently received an interim assessment notice from Allegheny County for land improvements only.

Ms. Colosi also informed the Board that the developer of Village at Diamond Ridge (440 townhomes and single-family homes) told her that 90% of the sales so far are to families that live in Moon Township.

Other Items of Interest

Ms. Colosi asked Mr. Scappe and Mr. Kammerer about the process for reporting unsafe school bus stop situations to Moon Area School District (MASD). The developer of a new residential neighborhood being constructed on Marketplace Avenue/Hookstown Grade Road (The Village at Marketplace) reported that students are crossing Hookstown Grade Road unsupervised when boarding the school bus in the morning and departing the bus in the afternoon. The developer informed Ms. Colosi about traffic and line of site issues relative to children being able to safely cross Hookstown Grade Road. Mr. Scappe and Mr. Kammerer instructed Ms. Colosi to contact the MASD Superintendent and transportation coordinator to report the problem and connect the school district with the developer to determine the appropriate safety solution.

Comments from the Public

Mr. and Mrs. Cobb, residents of South Patton Drive, attended the meeting to hear an update on RRC project but did not offer any comments nor asks any questions.

Executive Session – if necessary

There was no executive session.

Motion to Adjourn

There being no further business before the MTA Board, the meeting adjourned at 7:03 p.m.

Motion by Mr. Scappe to adjourn the meeting at 7:03 p.m. Second by Mr. Kammerer. Motion passed 3-0.